

**31B.**

Para. 90B(1)

**Submissions for Application for Leave to Appeal against a Decision of the  
General Division (Respondent)**

**Part A**

Case Number(s)	
Name(s) of Respondent(s) and Counsel	
Brief summary of the decision in respect of which leave to appeal is sought	
Pertinent facts / procedural history	
Ground(s) for contesting the application (to be enumerated in brief and to be elaborated upon below in Part B)	

Note: These written submissions should comply with the following requirements (see also paragraph 90B(3) of the Supreme Court Practice Directions):

- (a) they should not exceed 12 pages, excluding the cover page and the backing page;
- (b) all pages should be paginated, with the first page (not including any cover page) numbered as “Page 1”;
- (c) the minimum font size to be used is Times New Roman 12 or its equivalent;
- (d) the print of every page shall be double-spaced; and
- (e) every page shall have a margin on all 4 sides, each of at least 35mm in width.

**Part B**

**Ground(s) for contesting the application**

1. [State the first ground for contesting the application, corresponding to the ground(s) as indicated in Part A]

[State supporting reasons and include references to citations of legal authorities where relevant.]

2. [State the second ground (if any) for contesting the application, corresponding to the ground(s) as indicated in Part A]^

[State supporting reasons and include references to citations of legal authorities where relevant.]

**Submissions on costs**

[State (with reasons) the appropriate costs order and the quantum (including the disbursements incurred) that should be awarded by the Court.]

**Any Other Matters**

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Signature of Respondent(s) or Counsel:

Name:

Date:

^ Please omit/repeat as appropriate, corresponding to the ground(s) for contesting the application as indicated in Part A.